**Program Committee:** Engineering, Manufacturing & Design [ ]

Business Admin & Marketing [ ]  Health Sciences [ ]

Communication/Information Technology[ ] Human Services [ ]

**DATE**       Teacher Leader/Minutes By:

**ATTENDANCE** (sign-in attached)**:**

Business/Industry Members Present: Teachers/Educational Members Present:

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| Name: | Company: |  | Name: | School: |
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Business/Industry Members Absent: Teachers/Educational Members Absent:

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| Name: | Company: |  | Name: | School: |
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**READING AND APPROVAL OF MINUTES**

*(does not require a motion; may be approved as submitted if there are no corrections)*

**REPORTS**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**PRESENTATIONS/OTHER**

**ADJOURNMENT**

|  |  |  |
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**NAME OF CHAIR SIGNATURE**